



# CITY COUNCIL MINUTES

July 5, 2016

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

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Pam Pruitt, Mayor  
Brian Holtzclaw, Mayor Pro Tem  
Sean Kelly  
Donna Michelson  
Vince Cavaleri  
Mike Todd  
Mark Bond

July 5, 2016  
Regular City Council Meeting  
6:00 p.m.

## CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

## FLAG SALUTE

Flag Salute was conducted.

## ROLL CALL

Roll was called by the Acting City Clerk with all Councilmembers present.

## AUDIENCE COMMUNICATION:

There were no comments from the audience.

## STUDY SESSION:

Review and Discussion: Proposed Guiding Principles

*(Rebecca C. Polizzotto, City Manager)*

### The following agenda summary information was presented:

The City Manager is working with the City Council and Leadership Team to develop a plan to guide the management and budget of the City.

This project began at the Council's retreat in February with the Council identifying the core themes guiding the City's vision, mission and values. The Council then began outlining their goals.

The leadership team then took the themes developed by the Council and refined those into specific statements. The draft Vision Statement, Mission Statement, Values Statement and Council Goals were then reviewed by each Department Director with their respective departmental employees.

Employee feedback was incorporated and revisions made to the draft statements. The draft statements were then reviewed against public feedback received during the development of the communications plan.

In the packet for Council review are the proposed Vision Statement, Mission Statement and Council Goals entitled "Mill Creek's Guiding Principles." The Values Statement is a separate document that will be incorporated into Mill Creek's personnel policies and procedures.

### Discussion:

Council reviewed the statements and principles in detail and discussed suggested changes. City Manager Polizzotto will make the changes discussed and bring the updated version to a later meeting.

Discussion: Future Study Session Topics  
(Rebecca C. Polizzotto, City Manager)

Discussion:

Council discussed how they want study sessions to run as well as the potential topics they'd like to discuss. Council discussed what they would like to see for the remaining undeveloped property in the East Gateway Urban Village (EGUV). City Manager Polizzotto agreed to prepare a moratorium for the purpose of code changes in EGUV for review at the July 12 meeting. Council requested a conversation with Community & Economic Development Director Rogers at the July 12 meeting as well to receive updates and discuss design ideas and options for this property.

Councilmember Todd provided a list of items he's had on his radar to all councilmembers and the City Manager. Council agreed that many of these items, and others discussed, will likely be resolved with the coming budget process and other projects designated for this year. City Manager Polizzotto offered suggestions for communicating requests for updates for future study sessions.

**MOTION:** At 8:30 p.m., Mayor Pro Tem Holtzclaw made a motion to extend the meeting to 9:00 p.m., Councilmember Kelly seconded the motion. The motion passed unanimously.

**REPORTS:**

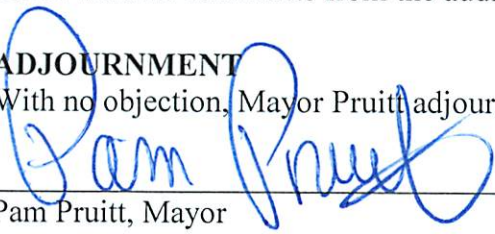
City Manager Polizzotto provided Council with a handout for the Mill Creek Festival and invited Councilmembers to attend.

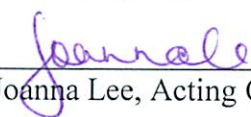
**AUDIENCE COMMUNICATION:**

There were no comments from the audience.

**ADJOURNMENT**

With no objection, Mayor Pruitt adjourned the meeting at 8:59 p.m.

  
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Pam Pruitt, Mayor

  
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Joanna Lee, Acting City Clerk